

SOUTH CENTRAL RAILWAY - VIJAYAWADA DIVISION

Office of the DRM,
Commercial Branch,
Vijayawada.

No B/C 568/TC/Instructions/2019

Date 26/06/2019

CTI/COR/BZA & CTI/SLP/BZA, CTI/G/BZA

Sub Taking details of passengers while issuing EFT by onboard TTE's-reg.
Ref 1 PCCM/SC Lr.No C.568/G.II/Rest Room/Vol.37/Part.II, Dt: 25/06/2019.
2 CCM Commercial Circular No 172/2018

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Regarding the subject above. PCCM/SC has been advised **the divisions to identity the passengers traveling in the train needs to be verified by using any one of the following ID cards** Further advised that while issuing EFT's on board Ticket Checking staff should verify the passenger's identity and note the mobile number details on the EFT. The prescribed proofs of identity as per Board's commercial circular No. 68/2012 and CCM commercial circular No. 160/2018 are as follows

- 1 Voter Photo Identity Card issued by Election Commission of India.
- 2 Passport
- 3 PAN Card issued by Income Tax Department.
- 4 Driving License issued by RTO.
- 5 Photo Identity Card with photograph issued by recognized school/ college for their students.
6. Nationalized Bank Passbook with photographs.
7. Credit Cards issued by Banks with laminated photograph.
8. Unique Identification Card "Aadhaar".
9. Photo Identity Card having a serial number issued by Central / State Govt.
- 10.Photo Identity Card having a serial number issued by Public Sector Undertakings of State/ Central Government, District Administration, Municipal bodies and Panchayat Administration.
- 11 Aadhaar/ Driving License from the Issued Documents section, by logging into his/ her Digi Locker account should be considered as valid proof of Identity.

It has been noticed that these instructions have not adhered to, It is once again re-iterated that the above instructions are to be followed scrupulously by all Ticket Checking staff.

File No.SCR-BZA0COML(MISC)/2/2019-O/o CH.OS/PASSENGER/COML/BZA/SCR

Therefore, all supervisory staff is advised to inform the staff working under their control to follow the instructions strictly through SOB with clear acknowledgment. The supervisory staff dealing with the checking of EFT returns, to bring out the names of the staff not adhering to the above instructions, to the notice of the Sr DCM / DCM.

Note and notify the above instructions to the staff working under your control without fail.

Signature valid

Digitally signed by K. P. S. INDRA PRASAD
Date: 2019.06.20.18:15:15 IST
Reason: Approved